



Muhammad Yasin

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am seeking a career that provides me an opportunity to work with people and technology. I enjoy meeting targets, reaching solutions, dynamic environment and particularly teamwork. My career aim is motivated by a number of influences such as advancement, collaboration and job satisfaction

Preferred occupation Accountants
Finance jobs

Preferred work location Lahore
Punjab

Contact and general information about me

Day of birth 1986-07-15 (39 years old)

Gender Male

Residential location Lahore
Punjab

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period	nuo 2012.12 iki 2012
Company name	Gourmet Foods
You were working at:	Accountants
Occupation	Jobs
What you did at this job position?	<ul style="list-style-type: none"> • Inspection & costing import assets. • Reporting & Verification all import documents. • Posting general entries regarding bank into customise software ERP. • Reconciliation sales tax and advance tax monthly basis. • Analyses sale & purchase monthly basis. • Reconcile Order to cash, Purchase, manufacture & financial modules of ERP. • Issued sales tax invoices to the registered customers. • Responsible for Vendor Payment after getting Approval from higher level management on payment schedule on weekly, 15th days and monthly basis. • Reconcile Cash & Bank accounts, Accounts Payable, and Accounts Receivables. • Pre and Post Audit of Payments and Receipts. • Posting & Verification of day to day accounting (Daily Cash Payment Voucher, Cash Receipts Voucher, Bank Payment Voucher, Bank Receipts Voucher, Journal Voucher). • Stocktaking and Preparation of closing reports of Shops, Workshop, Units, Assets Verification • Verify shops audit reports and conducted surprise audit one and Twice in a week

Education

Educational period	nuo 2009.08 iki 2011.10
Degree	Professional Qualification
Educational institution	Govt.College & University Faisalabad
Educational qualification	MBA (Finance)
I could work	as 'Am Accountant, Sr, Accountant.

Languages

Language	Speaking level	Understanding level	Writing level
English	basic	very good	good

Computer knowledge

COMPUTER & OTHER SKILLS

☐ ERP (Enterprise Resource Plan) Oracle

☐ G Book (Gourmet Book)

☐ PSO (Point of Sale)

Microsoft Office (Word, Excel, Outlook, PowerPoint).

Proven ability to quickly learn and adapt to new technologies knowledge of.

Additional information

Your hobbies	Playing Cricket, Reading books,
Salary you wish	45000 PKR per month
How much do you earn now	35000 PKR per month